



Ref: SVCON/IQAC/2018/Meeting/11

Minutes of 11th IQAC Meeting

Date: 09.04.2018

Time: 11 AM

Venue: Board room, SVCON

In Attendance : V. Sujatha, C. Rathiga, S.Ayeesha, T.P.Ganagdevi, K.Dileep, S.Jeevitha, G.Anusha, Vasantha Kumari.C, P.Anusha, M.Bhavya, D.Chandrakala, R.Usharani, G.Jhansi, R.Snehalatha, V.Padmaja.

Minutes of 11th Internal Quality Assurance Cell (IQAC) meeting was held on, 09.04.2018, Monday at Board room in Sri Venkateswara College of Nursing at 11.00 AM. V. Sujatha- chair person, C.Rathiga coordinator- IQAC and and HOD's of all Department SVCON, called for the meeting and the following points were discussed in the meeting.

1. Resolved action taken report of previous meeting held on 03 January 2018
2. Proper Utilization of library hours in the time table
3. Examination held in November/December 2017-18 Results report
4. Discussed regarding Plan for Lab demonstrations in all the Nursing Subjects
5. Conveying the Students Discipline activities
6. Strategies to develop slow learners (Remedial classes)
7. SNA activities in the month
8. Nurses day celebrations report
9. Discussed regarding the Quality improvement measures for the growth and development of the institution
10. Monitor the Mentor-Mentee system

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11. Committee members of NAAC prepare the documentary reports
12. Evolving steps to do systematic and regular documentation and updating AQAR annually .

ACTION TAKEN REPORT:

- a) Proper Utilization of library hours in the time table must be utilized by the students without fail
- b) Examination held in November/December 2017-18 Results reports has been submitted
- c) Lab demonstration procedures have been started in all the Nursing Subjects like nursing foundations, medical surgical nursing, Child health nursing, Community health Nursing, OBG
- d) Conveying the Students Discipline activities regarding class timings and hourly report by the subject teacher
- e) Strategies to develop slow learners (Remedial classes) like slip tests, assignments, group study (3: 1 Slow learners : Active Learners)
- f) SNA activities in the month of April like World Health Day, World tuberculosis day etc has been celebrated
- g) Preparing and planning for the International Nurses day on 12th May 2018
- h) Quality improvement measures for the growth and development of the institution has been taken like faculty development program, Canvassing, Research activities
- i) Monitoring the Mentor-Mentee system and documenting the reports
- j) Committee members of NAAC prepared the documentary reports and submitted to the Head of the Institution
- k) Evolving steps to do systematic and regular documentation and updating AQAR annually.

V. Sujatha

PRINCIPAL

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