



Ref: SVCON/IQAC/2017/Meeting/ 08

Minutes of 08th IQAC Meeting

Date: 10.07.2017

Time: 11 AM

Venue: Board room, SVCON

In Attendance : V. Sujatha, C. Rathiga, A.Kamamma , G.Anusha, P.Anusha, Pavithra S, G.Anuradha, T.P.Ganga Devi, Vasantha Kumari.C, K.Raga sudha, Jayalakshmi.P, V.Padmaja, M.Bhavya, S.Jeevitha , G.Jhansi, Preethi Padma

Minutes of 08th Internal Quality Assurance Cell (IQAC) Meeting was held on Monday, 10 July 2017 at Board room in Sri Venkateswara College of Nursing at 11A.M. V.Sujatha, chair person, IQAC , C. Rathiga Vice Principal, HODs of all Departments of SVCON called for the meeting and the following points were discussed in the meeting .

1. The Principal V. Sujatha insisted to curriculum planning proceedings for the B.sc nursing students of all years.
2. Planned to arrange Orientation program for I year B.Sc (N) students regarding their clinical postings and ward routines according to the Clinical rotation plan
3. Discussed the feedback from the students about curriculum as well as academic schedule for 3 months theory block and lab demos, commencement of classes, unit test plans, term exams.
4. Planned to provide booster dose of Hepatitis-B vaccination for I year B.Sc (N) before going to clinical training.
5. Discussed about the Co curricular activities like SNA and NSS activities monthly
6. The Principal Mam discussed about the preparation of Internal Assessment by the class coordinators with progress reports and to be submitted
7. Discussed regarding the log book requirements and to be submitted weekly report
8. Mentor mentee meetings to be conducted weekly once .

V. Sujatha
Principal
Sri Venkateswara College of Nursing
R.V.S. Nagar, Tirupathi Road,
Chittoor - 517 127.



9. Activities regarding NAAC to be followed without any interruption based on the feedback from the stake holders
10. Planned to encourage the students to take up innovative projects in the final year.
11. Strategies have been made to enhance more extension and innovative activities for the student
12. Planning to conduct seminars , workshops and extension activities
13. Evolving steps to do systematic and regular documentation and updating AQAR annually

ACTION TAKEN REPORT:

- a) According to the academic calendar issued by the institution, the curriculum planning has been implemented with partial blocks (theory classes and clinical postings)
- b) Orientation program for the I year B.Sc nursing students have been conducted in the hospital and submitted the report
- c) Time tables have been prepared and issued to the prescribed class for the unit test, term exams, classes
- d) Booster dose of Hepatitis-B Vaccine have been given to the I Year B.Sc Nursing students
- e) Conducted the co-curricular activities like health days and camps
- f) Progress report have been prepared and parents teachers meeting also conducted
- g) Clinical requirements have been completed by the students and submitted to the class coordinators as weekly report
- h) Mentor mentee system is conducted every month 2nd Saturday 4-5 Pm
- i) NAAC documentation is done without fail
- j) Problem statements have been selected and started the project in the community and hospital setup
- k) Models have been prepared by the students as an innovative activities
- l) Proposal have been prepared for conducting seminar/workshop
- m) Systematic and regular documentation have been done for the NAAC accreditation

V. Sujatha

PRINCIPAL

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