



**Ref: SVCON/IQAC/2019/Meeting/14**

**Minutes of 14<sup>th</sup> IQAC Meeting**

**Date: 07.01.2019**

**Time: 11 AM**

**Venue: Board room, SVCON**

**In Attendance :** V.Sujatha, C. Rathiga, S.Sireesha, T.P.Ganagdevi, A.Sushma, G.Anusha, Vasantha Kumari.C, P.Anusha, M.Bhavya R.Sumithra, R.Usharani, G.Jhansi, V.Padmaja, P. Anni Rebeca,.

Minutes of 14<sup>th</sup> Internal Quality Assurance Cell (IQAC) Meeting was held on Monday, 07 January 2019 at Board room in Sri Venkateswara College of Nursing at 11A.M. V.Sujatha, chair person, IQAC, C. Rathiga Vice Principal, HODs of all Departments of SVCON called for the meeting and the following points were discussed in the meeting.

1. The Principal V. Sujatha insisted to conduct orientation and Induction programme for B.Sc nursing I year Students as per INC guidelines.
2. Planned to arrange English skill development programme to develop the medium of instructions.
3. The principal proclaimed to allot the work to staff members for faculty development programme.
4. The principal V.Sujatha, insisted to select the organizers from staff and students to coordinate various cultural activities towards inter collegiate level programme selesta celebration.
5. Principal has discussed about curriculum as well as academic schedule for 3 months theory block and lab demos, commencement of classes regarding introduction, unit test plans, and term exams.

*V. Sujatha*

Principal

Sri Venkateswara College of Nursing  
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Chittoor - 517 127.



6. Discussed about the feedback from the student regarding academics, food and accommodation, followed by mentor-mentee system.
7. Suggestions regarding maintenance of attendance, confidential student performance report which reveals only in the teacher parent meeting.
8. Advised ultimately to maintain internal assessment of the student by concerned class coordinators followed by plagiarism.
9. Discussed about the co-curricular activities such as outdoor and indoor games in the month of February.
10. Discussed regarding the administrative postings and field visits for IV B.Sc (N) Students.
11. NAAC Committee Members are instructed to follow the regularities of documentations

#### **Action taken Report**

1. Orientation programme and induction programme was commenced for I B.sc (N) students.
2. Skill development program was implemented for students.
3. Implemented Curriculum planning with the involvement of concerned HODs.
4. Collected feedback from the students regarding in academics, food, hostel.
5. Maintaining student's internal assessment.
6. Conducted indoor and outdoor games as a part of co curricular and cultural activities in the month of February.
7. NAAC Committee Members followed the regularities of documentations annually

  
**PRINCIPAL**

Principal  
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