



Ref: SVCON/IQAC/2018/Meeting/12

Minutes of 12th IQAC Meeting

Date: 09.07.2018


Time: 11 AM

Venue: Board room, SVCON

In Attendance : V. Sujatha, C. Rathiga, S.Ayeesha, T.P.Ganagdevi, K.Dileep, S.Jeevitha, G.Anusha, Vasantha Kumari.C, P.Anusha, M.Bhavya, D.Chandrakala, R.Usharani, G.Jhansi, R.Snehalatha, V.Padmaja.

Minutes of 12th internal quality assurance cell (IQAC) Meeting was held on Monday 09.07.2018 at Board Room in Sri Venkateswara College of Nursing at 11A.M. V.Sujatha- Chair person, C.Rathiga, co-ordinator-IQAC and HOD's of all Department of SVCON called for the meeting and the following points were discussed the meeting.

1. Resolved action taken report of previous meeting
2. Discussed regarding Breast feeding week celebrations.
3. Informed to all HODS and class incharge to collect the report for syllabus completion.
4. The chairperson encouraged the faculty members to give their suggestions for reaching the admissions to the maximum sanctioned limit.
5. Planned to organize seminars/workshops .
6. Planning to purchase books/ Journals to upgrade the number of books in the library.
7. Suggested mentors to give counseling to the needed students periodically.


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8. Planned to make a schedule of term exams and model exams.
9. Any other relevant matter permitted by the chair person related to NAAC.

ACTION TAKEN REPORT :

- a) Resolved action taken report of previous meeting were discussed
- b) Planning and preparing for the World Breast feeding week celebrations in the month of August-2018
- c) Verified the annual academic report by the principal for the academic year 2018-19
- d) University Allotted Admissions seats were fulfilled for the academic year by canvassing, advertisements etc.,
- e) Seminars /workshops were conducted .
- f) Purchased books/ Journals to upgrade the number of books in the library which was utilized by the faculty and students
- g) Mentor mentee meetings was conducted and counseling given to the students
- h) Scheduled time tables was prepared and given to the class coordinators of term exams and model exams, Unit tests
- i) Committee members of NAAC documented their reports regularly.

V. Sujatha
PRINCIPAL

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