



Ref: SVCON/IQAC/2019/Meeting/16

Minutes of 16th IQAC Meeting

Date: 08.07.2019

Time: 11 AM

Venue: Board room, SVCON

In Attendance : V.Sujatha, C. Rathiga, S.Sireesha, T.P.Ganagdevi, A.Sushma, G.Anusha, Vasantha Kumari.C, P.Anusha, M.Bhavya R.Sumithra, R.Usharani, G.Jhansi, V.Padmaja, P. Anni Rebeca.

Minutes of 16th internal quality assurance cell (IQAC) Meeting was held on Monday 08.07.2019 at Board Room in Sri Venkateswara College of Nursing at 11A.M. V.Sujatha- Chair person, C.Rathiga, co-ordinator-IQAC and HOD's of all Department of SVCON called for the meeting and the following points were discussed the meeting.

1. Resolved action taken report of previous meeting held on 08.04.2019
2. Informed to all HODS and class incharge to collect the report for syllabus completion.
3. The chairperson encouraged the faculty members to give their suggestions for reaching the admissions to the maximum sanctioned limit.
4. Planned to organize seminars.
5. Planning to purchase books to upgrade the number of books in the library.
6. Suggested mentors that needed students were counseled periodically

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7. Planned to make a schedule of term exams and model exams.
8. Discussed regarding Breast feeding week celebrations.
9. Any other relevant matter permitted by the chair person regarding IQAC Meetings

ACTION TAKEN REPORT :

- a) Resolved action taken report of previous meeting were reported
- b) Informed to all HODS and class coordinators to collect the report for syllabus completion from the prescribed subject teachers and to be reported to the Principal
- c) The chairperson encouraged the faculty members to give their suggestions for reaching the admissions to the maximum sanctioned limit by canvassing, Advertisements etc.,
- d) Organized and participated in seminars/ workshops for the faculty development programs.
- e) Planning to purchase books/Journals and e-resources for upgrading the Knowledge of the students
- f) Mentor mentee system was followed periodically and counseled the students.
- g) Term and model exams were conducted and prepared Internal Marks Assessment with progress report.
- h) Planned and Prepared the Agenda for the Breast feeding week celebrations.\
- i) IQAC members were instructed to submit the documentations without fail.

V. Sujatha

PRINCIPAL

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