



SRI VENKATESWARA COLLEGE OF NURSING

Recognized by Govt of AP and APNMC, Vijayawada

Accredited with 'A' Grade by NAAC, Bangalore

Approved by Indian Nursing Council, New Delhi

Affiliated to Dr.NTR University of Health Sciences , Vijayawada

RVS Nagar, Tirupathi Road, Chittoor – 517 127(A. P)

E.Mail : svcon.rvs@gmail.com, Website: www.svcon.org Ph.No:7729999174

Anti-Ragging Policy

Anti-Ragging Committee will be the supervisory and advisory committee in preserving a Culture of Ragging Free environment in the college campus. The main objectives of this committee are as follow:

- To make students aware about the dehumanizing effect of ragging inherent in its perversity.
- To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
- To deal promptly and stringently with the incidents of ragging brought to the notice.
- To generate an atmosphere of discipline by sending a clear message that no act of ragging shall be tolerated and any act of ragging shall not go unnoticed and unpunished

Roles and Responsibilities

- To uphold and comply with the directions of the Hon'ble Supreme Court and be vigilant on nay acts amounting to ragging.
- To publicize to all students about prevalent directives and the actions that can be taken against those indulging in ragging.
- To consider the complaints received from the students and conduct enquiry and submit the report to the Anti-Ragging Committee along with punishment recommended for the offenders.
- Oversee the procedure of obtaining undertaking from the students in accordance with the provisions.
- Conduct workshops against ragging menace and orient the students.
- To provide students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls;
- To offer services of counselling and create awareness to the students;
- To take all necessary measures for prevention of Ragging inside the campus/Hostels.

Ragging constitutes one or more of any of the following acts as per the AICTE/UGC act:

- Every student for the purpose of his/her admission to the institution shall furnish a character certificate from the Institutions.
- Wherefrom he/she has passed his/her qualifying examination, which would mention the status of his/her behavioral pattern, especially in terms as to whether he/she displayed persistent violent or aggressive behavior or any desire to harm others.
- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating, or handling with rudeness a fresher or any other student.



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- Such a self-undertaking shall be furnished in English as well as in vernacular (Mother tongue of the parent) at the beginning of each academic year by year student.
- An annual self-Undertaking signed by each student, whether fresher or senior, and his/her parent(s) jointly stating that each of them has read the relevant instruction/regulation against ragging as well as punishments and that if the ward has been found guilty he/she be preceded against, shall be procured.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical, or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by student.
- In case of victim of ragging his/her parents in not satisfied with the action taken by the Head of the Institution it shall be mandatory for the Institution to file first information report with the local police authorities.
- In order to ensure the “ Ragging free Environment” in the campus institution has the authority to punish the student and to take the action on it.
- Any act of physical abuse including all variants of it: Sexual abuse, Homosexual assaults stripping , forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- Any act or abuse by spoken words, emails, posts, pubic insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act the affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing of power, authority or superiority by a student over any fresher or any other student
- The aggrieved students are free to report any incidents of ragging to any members of the ragging Anti Ragging Committee by either written communication, telephone, SMS all efforts will be made to keep the name of the reporting person confidential



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E.Mail : sycon.rvs@gmail.com, Website: www.sycon.org Ph.No:7729999174

Punishments:

Depending upon the nature and gravity of the offence as established, the possible punishment as per AICTE/UGC section 9 for those found guilty of ragging at the Institution level, shall be any one or any combination of the following:

- Suspension from attending classes.
- Debarring from appearing in any test/examination or other evaluation process with holding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, Youth festival, etc.
- Suspension/ Expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for period ranging from 1 to 4 Semesters.
- Expulsion from the institution and consequent debarring from admission to any other institution.
- Fine ranging between Rs. 25,000/-
- Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential ragger.



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15.06.2019

ANTIRAGGING MONITORING COMMITTEE:

As per the guidelines, Anti-Ragging committee has been informed by the following members throughout the year for monitoring the students in the College, Hostel, Mess and etc., In the college premises. So these are all the members considered under the Monitoring Committee

MONITORING COMMITTEE:

S.NO	Name of the person	Designation	Phone Number
1	Mrs.V.Sujatha	Chair-person	7729999174
2	Ms.VasanthaKumari.C	Member	9959789965
3	Mrs.P.Anusha	Member	7780461506
4	MS.S.Sireesha	Member	8247384672
5	Ms.G.Jhansi	Member	6309624631


PRINCIPAL
Principal

Sri Venkateswara College of Nursing
R.V.S. Nagar, Tirupathi Road,
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15.06.2019

ANTIRANGGING SQUAD COMMITTEE:

As per the guidelines, Anti-Ragging squad committee has been informed by the following members throughout the year for monitoring the students in the college, Hostel, Mess and etc., in the college premises. So these are all the members considered under the monitoring committee

ANTIRAGGING SQUAD COMMITTEE:

S.No	Name of the person	Designation	Phonenumber
1	Mrs. V.Sujatha	Chair-person	7729999174
2	Ms.Vasanthakumari.C	Member	9959789965
3	MrsP.Anusha	Member	7780461506
4	Ms.R.Sumithra	Member	8008755604
5	Mrs.M.Lakshmi Devi	Member	703911398


PRINCIPAL

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E.Mail : svcon.rvs@gmail.com, Website: www.svcon.org Ph.No:7729999174

Minutes of Meeting

15.06.2019

Minutes of the Anti -Ragging Committee held on 15.06.2019, at 3.00pm., in seminar hall of the college. The meeting was chaired by Mrs.V.SujathaAnti Ragging Committee. Ragging is strictly prohibited in this institution as per Government order. The following items were discussed during the meeting:

- Formation of Anti-ragging committee inclusive of police personal, parent respectives and student representatives.
- Attending District Level Anti-Ragging Committee meetings
- Action to be taken to curb ragging in the campus and hostels
- Creating awareness among students about punishment for ragging
- Sending reports instantaneously to state monitoring cell within 24 hours if there is ragging
- Facilitating students to contact committee members by providing them with the Tollfree Mobile number, Counselling Cell, Student Mentoring team and counselling psychologist
- As per Government rule online Anti-ragging affidavit to be filled in by students with undertaking from parents
- Students counselling cell isfunctioning in thecollege. Mentoring ofstudents is also followed in the institution.



PRINCIPAL

Principal

Sri Venkateswara College of Nursing
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Chittoor - 517 127.



SRI VENKATESWARA COLLEGE OF NURSING

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E-Mail : srvcon.ty@gmail.com, Website: www.svcon.org Ph.No:7729999174

04.08.2019

ANTISEXUAL HARASSMENT COMMITTEE REPORT:-

As per the guidelines, Anti-sexual Harassment committee members has been informed for monitoring the students in the Colleges, Hostel, Mess and etc., in the college premises throughout the year. Till now there is no cases reported and issues have been aroused regarding the sexual Harassment in our nursing college.


PRINCIPAL

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R.V.S. Nagar, Tirupathi Road,
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E-Mail : svcon.res@vsnl.com, Website: www.svcon.org Ph.No:7729999174

Minutes of Meeting

04.08.2019

Minutes of the Anti -Sexual Harassment Committee was held on 04.08.2019, at 10.00Am., in seminar hall of the college. The meeting was chaired by Mrs.V.Sujatha/Anti Sexual Harassment Committee

S.No	Name	Designation
1	Mrs.V.Sujatha	Principal
2	Mrs.P.Anusha	Assistant Professor
3	Mrs.H.Madhuravani	Assistant Professor
4	Mrs.Vasanthi.C	Assistant Professor
5	Mrs.S.Sujitha	Assistant Professor
6	Mrs.S. Manjula	Tutor
7	Ms. Ishrat Katoon	Student Member

At the outset, the chairman welcomed all the members and she briefly highlighted the scope and objectives of the meeting. The following decisions were taken:

The committee reviewed the vigilance system for monitoring the movement for the students specially the new comers. The committee also discussed on the awareness program about the issues comes under sexual harassment, and also suggested to prepare a handbook for reference purpose.

As there was no other items for discussion the meeting ending with vote of thanks.


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GRIEVANCE COMMITTEE

Objectives:

- To state a clear and fair process for students to raise a Grievance, and to identify the member of staff responsible for setting the Grievance.
- To realize the primary needs of the students and staff and secure civil liberties for everybody, a Grievance Redressal Cell has been constituted. The cell is indented to find solutions for problems like anti ragging, sexual harassment – any kind of physical or mental harassment ,complaints regarding class room teaching – class room management, completion of syllabus, teaching methods etc., if and when they arise. The Grievance Redressal cell convenes meetings periodically and takes steps to redress the grievance.

By-laws for Grievances Committee:

1. Sri Venkateswara College of Nursing there shall be a Grievances Committee in this collage to deal with the grievances of students, teachers and other employees.
2. It shall be lawful for the Grievances Committee to entertain and consider grievances or complaints and report to Board of Management on such report shall be final.
3. The Grievances Committee shall consist of the following members

S.No	Name	Designation	Position held in committee
1	Mrs.V.Sujatha	Principal	Chair person
2	Mrs.P.Anusha	Assistant professor	Member
3	Mrs. S.Sujitha	Assistant professor	Member
4	Mrs.B.Madhuravani	Assistant professor	Member
5	Mrs. Vasantha.C	Assistant professor	Member
6	Ms. Ishrat Katoon	Student members	Member



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The employee of the college shall have to submit her complaint in a prescribed form along with necessary documents in support of her complaint. The employee shall have to apply individually and represent her case before grievances.

10. The committee may give its recommendations as far as possible within a period of six months.
11. The employee shall not be allowed to file a case in any court when the matter is pending before the Grievances Committee.
12. The Board of management shall take final decision after receiving the report from the Grievances Committee.



CIRCULAR

SUB: SVCON-CTR-Grievances Redressal Committee-Reconstituted - 2020-2021

The Grievance Redressal Committee is reconstituted to address the grievances of the staff and students of the institution with the following members.

S.No	Name	Designation	Constitution Role
1	Mrs.V.Sujatha	Principal	Convener
2	Mrs.P.Anusha	Assistant Professor	Members secretary
3	Mrs.S.Sujitha	Assistant Professor	Member
4	Mrs.B.Madhuravani	Assistant professor	Member
5	Mrs.Vasantha.C	Assistant professor	Member
6	Mrs. Jhansi	Tutor	Member

- The committee is indented to find solutions for problems such as physical or mental harassment, complaints regarding class room teaching, class room management, completion of syllabus, teaching methods etc., if and when they arise.
- The committee shall also discuss the various basic problems of the students, teachers and non-teaching staff of the college and suggest and implement remedial measures.
- The Grievances Redressal Committee has to convene meetings periodically and take steps to redress the grievance. The proceedings of the meetings must be recorded in minutes book which should be in the custody of the convener.
- All the members of the committee are here by informed to sign in front of their names as acknowledgement for having received this memo and for accepting the assignment.



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Minutes of Meeting

Date: 12.12.2020

Minutes of the Grievance Redressal committee held on Thursday 12.12.2021, at 2.00pm., in seminar hall of the college. The meeting was chaired by Mrs.V.Sujatha convener Grievance Redressal committee.

Following Members attended Meeting:

S.No	Name	Designation
1	Mrs.V.Sujatha	Principal
2	Mrs.P.Anusha	Assistant Professor
3	Mrs.B.Madhuravani	Assistant Professor
4	Mrs.Vasantha.C	Assistant Professor
5	Mrs.S.Sujitha	Assistant Professor
6	Mrs.S. Manjula	Tutor
7	Ms. Ishrat Katoon	Student Member

Item-I

The students are requested to provide additional book issues and extension of library timings.

Action taken: (As per the recommendation of the Principal)

The committee was recommended to the principal, to arrange the additional books issued to students and extended library timings from 5.30 to 6.00 pm.

Item -II

The students are represented to request to arrange of Hospital visits(Students Health Issues)

Action taken: (As per the recommended of the Principal)

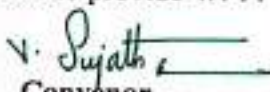
The committee was recommended to the principal to arrange the Hospital Visit Timings to the Students from 9.00 am to 11.00am Everyday

Item -III

The students are requested to provide Wi-Fi facility in the campus.

Action taken: The committee recommended to Mr.Murali Computer operator to provide Wi-Fi facility in the campus to the students .

Copy to Members present


Convener
(Grievance Redressal cell)

Principal
Sri Venkateswara College of Nursing
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Anti-Ragging Policy

Anti-Ragging Committee will be the supervisory and advisory committee in preserving a Culture of Ragging Free environment in the college campus. The main objectives of this committee are as follow:

- To make students aware about the dehumanizing effect of ragging inherent in its perversity.
- To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
- To deal promptly and stringently with the incidents of ragging brought to the notice.
- To generate an atmosphere of discipline by sending a clear message that no act of ragging shall be tolerated and any act of ragging shall not go unnoticed and unpunished

Roles and Responsibilities

- To uphold and comply with the directions of the Hon'ble Supreme Court and be vigilant on nay acts amounting to ragging.
- To publicize to all students about prevalent directives and the actions that can be taken against those indulging in ragging.
- To consider the complaints received from the students and conduct enquiry and submit the report to the Anti-Ragging Committee along with punishment recommended for the offenders.
- Oversee the procedure of obtaining undertaking from the students in accordance with the provisions.
- Conduct workshops against ragging menace and orient the students.
- To provide students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls;
- To offer services of counselling and create awareness to the students;
- To take all necessary measures for prevention of Ragging inside the campus/Hostels.

Ragging constitutes one or more of any of the following acts as per the AICTE/UGC act:

- Every student for the purpose of his/her admission to the institution shall furnish a character certificate from the Institutions.
- Wherefrom he/she has passed his/her qualifying examination, which would mention the status of his/her behavioral pattern, especially in terms as to whether he/she displayed persistent violent or aggressive behavior or any desire to harm others.
- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating, or handling with rudeness a fresher or any other student.
- Such a self-undertaking shall be furnished in English as well as in vernacular (Mother tongue of the parent) at the beginning of each academic year by year student.



38 YEARS
OF EXCELLENCE
IN EDUCATION
1984-2022



**SRI VENKATESWARA
COLLEGE OF NURSING**
Code : SVCC

SVCON

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- An annual self-Undertaking signed by each student, whether fresher or senior, and his/her parent(s) jointly stating that each of them has read the relevant instruction/regulation against ragging as well as punishments and that if the ward has been found guilty he/she be proceeded against, shall be procured.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical, or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by student.
- In case of victim of ragging his/her parents in not satisfied with the action taken by the Head of the Institution it shall be mandatory for the Institution to file first information report with the local police authorities.
- In order to ensure the " Ragging free Environment" in the campus institution has the authority to punish the student and to take the action on it.
- Any act of physical abuse including all variants of it: Sexual abuse, Homosexual assaults stripping , forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- Any act or abuse by spoken words, emails, posts, pubic insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act the affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing of power, authority or superiority by a student over any fresher or any other student
- The aggrieved students are free to report any incidents of ragging to any members of the ragging Anti Ragging Committee by either written communication, telephone, SMS all efforts will be made to keep the name of the reporting person confidential
- The names and telephones number of the member of the committee will be provided ot the students so after admission.



Punishments:

Depending upon the nature and gravity of the offence as established, the possible punishment as per AICTE/UGC section 9 for those found guilty of ragging at the Institution level, shall be any one or any combination of the following:

- Suspension from attending classes.
- Debarring from appearing in any test/examination or other evaluation process with holding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, Youth festival, etc.
- Suspension/ Expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for period ranging from 1 to 4 Semesters.
- Expulsion from the institution and consequent debarring from admission to any other institution.
- Fine ranging between Rs. 25,000/-
- Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential ragger.


16.08.2021
ANTIRAGGING MONITORING COMMITTEE:-

As per the guidelines, Anti-Ragging committee has been informed by the following members throughout the year for monitoring the students in the college, Hostel, Mess and etc., in the college premises. So these are all the members considered under the Monitoring committee

MONITORING COMMITTEE:

S.No	Name of the person	Designation	Phone Numbers
1	Mrs. V.Sujatha	Chair-person	7729999174
2	Ms.Vasantha Kumari.C	Member	9959789965
3	Mrs.P.Anusha	Member	7780461506
4	Ms.S.Sireesha	Member	8247384672
5	Ms.G.Jhansi	Member	6309624631


PRINCIPAL

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16.08.2021
ANTIRAGGING SQUAD COMMITTEE:-

As per the guidelines, Anti-Ragging Squad committee has been informed by the following members throughout the year for monitoring the students in the college, Hostel, Mess and etc., in the college premises. So these are all the members considered under the Monitoring committee

ANTIRAGGING SQUAD COMMITTEE:-

S.No	Name of the person	Designation	Phone Numbers
1	Mrs. V.Sujatha	Chair-person	7729999174
2	Ms.Vasantha Kumari.C	Member	9959789965
3	Mrs.P.Anusha	Member	7780461506
4	Ms.R.Sumithra	Member	8008755604
5	Mrs.M.Lakshmi Devi	Member	7013911398


PRINCIPAL

 Principal
 Sri Venkateswara College of Nursing
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 Chittoor - 517 127.



Minutes of Meeting

16.08.2021

Minutes of the Anti -Ragging Committee held on 16.08.2021, at 2.00pm., in seminar hall of the college. The meeting was chaired by Mrs.V.Sujatha Anti Ragging Committee

Ragging is strictly prohibited in this institution as per Government order. The following items were discussed during the meeting:

- Formation of Anti-ragging committee inclusive of police personal, parent respectives and student representatives.
- Attending District Level Anti-Ragging Committee meetings
- Action to be taken to curb ragging in the campus and hostels
- Creating awareness among students about punishment for ragging
- Sending reports instantaneously to state monitoring cell within 24 hours if there is ragging
- Facilitating students to contact committee members by providing them with the Tollfree Mobile number, Counselling Cell, Student Mentoring team and counselling psychologist
- As per Government rule online Anti-ragging affidavit to be filled in by students with undertaking from parents
- Students counselling cell isfunctioning in thecollege. Mentoring ofstudents is also followed in the institution.

V. Sujatha

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04.10.2021

ANTISEXUAL HARASSMENT COMMITTEE REPORT:-

As per the guidelines, Anti-Sexual Harassment committee members has been informed for monitoring the students in the college, Hostel, Mess and etc., in the college premises throughout the year. Till now there is no cases reported and issues have been aroused regarding the sexual Harassment in our nursing college.


PRINCIPAL

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Minutes of Meeting

04.10.2021

Minutes of the Anti -Sexual Harassment Committee was held on 04.10.2021, at 10.00Am., in seminar hall of the college. The meeting was chaired by Mrs.V.Sujatha Anti Sexual Harassment Committee

S.No	Name	Designation
1	Mrs.V.Sujatha	Principal
2	Mrs.P.Anusha	Assistant Professor
3	Mrs.B.Madhuravani	Assistant Professor
4	Mrs.Vasantha,C	Assistant Professor
5	Mrs.S.Sujitha	Assistant Professor
6	Mrs.S. Manjula	Tutor
7	Ms. Ishrat Katoon	Student Member

At the outset, the chairman welcomed all the members and she briefly highlighted the scope and objectives of the meeting. The following decisions were taken:

The committee reviewed the vigilance system for monitoring the movement for the students specially the new comers. The committee also discussed on the awareness program about the issues comes under sexual harassment, and also suggested to prepare a handbook for reference purpose.

As there was no other items for discussion the meeting ending with vote of thanks.

V. Sujatha
PRINCIPAL
 Principal

Sri Venkateswara College of Nursing
 R.V.S. Nagar, Tirupathi Road,
 Chittoor - 517 127.



GRIEVANCE COMMITTEE

Objectives:

- To state a clear and fair process for students to raise a Grievance, and to identify the member of staff responsible for setting the Grievance.
- To realize the primary needs of the students and staff and secure civil liberties for everybody, a Grievance Redressal Cell has been constituted. The cell is indented to find solutions for problems like anti ragging, sexual harassment – any kind of physical or mental harassment ,complaints regarding class room teaching – class room management, completion of syllabus,teaching methods etc., if and when they arise.The Grievance Redressal cell convenes meetings periodically and takes steps to redress the grievance.

By-laws for Grievances Committee:

- Sri Venkateswara College of Nursing there shall be a Grievances Committee in this collage to deal with the grievances of students, teachers and other employees.
- It shall be lawful for the Grievances Committee to entertain and consider grievances or complaints and report to Board of Management on such report shall be final.
- The Grievances Committee shall consist of the following members

S.No	Name	Designation	Position held in committee
1	Mrs.V.Sujatha	Principal	Chair person
2	Mrs.P.Anusha	Assistant professor	Member
3	Mrs. S.Sujitha	Assistant professor	Member
4	Mrs.B.Madhuravani	Assistant professor	Member
5	Mrs. Vasantha.C	Assistant professor	Member
6	Ms. Ishrat Katoon	Student members	Member

The employee of the college shall have to submit her complaint in a prescribed form along with necessary documents in support of her complaint. The employee shall have to apply individually and represent her case before grievances.

- The committee may give its recommendations as far as possible within a period of six months.
- The employee shall not be allowed to file a case in any court when the matter is pending before the Grievances Committee.
- The Board of management shall take final decision after receiving the report from the Grievances Committee.



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4. The committee may give its recommendations as far as possible within a period of six months.
5. The employee shall not be allowed to file a case in any court when the matter is pending before the Grievances Committee.
6. The Board of management shall take final decision after receiving the report from the Grievances Committee.



CIRCULAR

SUB: SVCON-CTR-Grievances Redressal Committee-Reconstituted - 2020-2021

The Grievance Redressal Committee is reconstituted to address the grievances of the staff and students of the institution with the following members.

S.No	Name	Designation	Constitution Role
1	Mrs.V.Sujatha	Principal	Convener
2	Mrs.P.Anusha	Assistant Professor	Members secretary
3	Mrs.S.Sujitha	Assistant Professor	Member
4	Mrs.B.Madhuravani	Assistant professor	Member
5	Mrs.Vasantha.C	Assistant professor	Member
6	Mrs. Jhansi	Tutor	Member

- The committee is indented to find solutions for problems such as physical or mental harassment, complaints regarding class room teaching, class room management, completion of syllabus, teaching methods etc., if and when they arise.
- The committee shall also discuss the various basic problems of the students, teachers and non-teaching staff of the college and suggest and implement remedial measures.
- The Grievances Redressal Committee has to convene meetings periodically and take steps to redress the grievance. The proceedings of the meetings must be recorded in minutes book which should be in the custody of the convener.
- All the members of the committee are here by informed to sign in front of their names as acknowledgement for having received this memo and for accepting the assignment.

Minutes of Meeting

Date: 02.12.2021

Minutes of the Grievance Redressal committee held on Thursday 02.12.2021, at 2.00pm., in seminar hall of the college. The meeting was chaired by Mrs.V.Sujatha convener Grievance Redressal committee.

Following Members attended Meeting:

S.No	Name	Designation
1	Mrs.V.Sujatha	Principal
2	Mrs.P.Anusha	Assistant Professor
3	Mrs.B.Madhuravani	Assistant Professor
4	Mrs.Vasantha.C	Assistant Professor
5	Mrs.S.Sujitha	Assistant Professor
6	Mrs.S. Manjula	Tutor
7	Ms. Ishrat Katoon	Student Member

Item-I

The students are requested to provide additional book issues and extension of library timings.

Action taken: (As per the recommendation of the Principal)

The committee was recommended to the principal, to arrange the additional books issued to students and extended library timings from 5.30 to 6.00 pm.

Item -II

The students are represented to request to arrange of Hospital visits(Students Health Issues)

Action taken: (As per the recommended of the Principal)

The committee was recommended to the principal to arrange the Hospital Visit Timings to the Students from 9.00 am to 11.00am Everyday

Item -III

The students are requested to provide Wi-Fi facility in the campus.

Action taken: The committee recommended to Mr.Murali Computer operator to provide Wi-Fi facility in the campus to the students .

**Copy to Members present
(Grievance Redressal cell)**


Convener

Principal
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R.V.G. Nagar, Tirupathi Road,
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Anti-Ragging Policy

Anti-Ragging Committee will be the supervisory and advisory committee in preserving a Culture of Ragging Free environment in the college campus. The main objectives of this committee are as follow:

- To make students aware about the dehumanizing effect of ragging inherent in its perversity.
- To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.
- To deal promptly and stringently with the incidents of ragging brought to the notice.
- To generate an atmosphere of discipline by sending a clear message that no act of ragging shall be tolerated and any act of ragging shall not go unnoticed and unpunished

Roles and Responsibilities

- To uphold and comply with the directions of the Hon'ble Supreme Court and be vigilant on nay acts amounting to ragging.
- To publicize to all students about prevalent directives and the actions that can be taken against those indulging in ragging.
- To consider the complaints received from the students and conduct enquiry and submit the report to the Anti-Ragging Committee along with punishment recommended for the offenders.
- Oversee the procedure of obtaining undertaking from the students in accordance with the provisions.
- Conduct workshops against ragging menace and orient the students.
- To provide students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls;
- To offer services of counselling and create awareness to the students;
- To take all necessary measures for prevention of Ragging inside the campus/Hostels.

Ragging constitutes one or more of any of the following acts as per the AICTE/UGC act:

- Every student for the purpose of his/her admission to the institution shall furnish a character certificate from the Institutions.
- Wherefrom he/she has passed his/her qualifying examination, which would mention the status of his/her behavioral pattern, especially in terms as to whether he/she displayed persistent violent or aggressive behavior or any desire to harm others.
- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating, or handling with rudeness a fresher or any other student.



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- Such a self-undertaking shall be furnished in English as well as in vernacular (Mother tongue of the parent) at the beginning of each academic year by year student.
- An annual self-Undertaking signed by each student, whether fresher or senior, and his/her parent(s) jointly stating that each of them has read the relevant instruction/regulation against ragging as well as punishments and that if the ward has been found guilty he/she be preceded against, shall be procured.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical, or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by student.
- In case of victim of ragging his/her parents in not satisfied with the action taken by the Head of the Institution it shall be mandatory for the Institution to file first information report with the local police authorities.
- In order to ensure the “ Ragging free Environment” in the campus institution has the authority to punish the student and to take the action on it.
- Any act of physical abuse including all variants of it: Sexual abuse, Homosexual assaults stripping , forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- Any act or abuse by spoken words, emails, posts, pubic insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- Any act the affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing of power, authority or superiority by a student over any fresher or any other student
- The aggrieved students are free to report any incidents of ragging to any members of the ragging Anti Ragging Committee by either written communication, telephone, SMS all efforts will be made to keep the name of the reporting person confidential



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Punishments:

Depending upon the nature and gravity of the offence as established, the possible punishment as per AICTE/UGC section 9 for those found guilty of ragging at the Institution level, shall be any one or any combination of the following:

- Suspension from attending classes.
- Debarring from appearing in any test/examination or other evaluation process with holding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, Youth festival, etc.
- Suspension/ Expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for period ranging from 1 to 4 Semesters.
- Expulsion from the institution and consequent debarring from admission to any other institution.
- Fine ranging between Rs. 25,000/-
- Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential ragger.



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12.07.2020

ANTIRAGGING MONITORING COMMITTEE

As per the guidelines, Anti-Ragging committee has been informed by the following members throughout the year for monitoring the students in the College, Hostel, Mess and etc., In the college premises. So these are all the members considered under the Monitoring Committee

MONITORING COMMITTEE:

S.NO	Name of the person	Designation	Phone Number
1	Mrs.V.Sujatha	Chair-person	7729999174
2	Ms.VasanthaKumari.C	Member	9959789965
3	Mrs.P.Anusha	Member	7780461506
4	MS.S.Sireesha	Member	8247384672
5	Ms.G.Jhansi	Member	6309624631

PRINCIPAL

Principal

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12.07.2020

ANTIRANGGING SQUAD COMMITTEE:

As per the guidelines, Anti-Ragging squad committee has been informed by the following members throughout the year for monitoring the students in the college, Hostel, Mess and etc , in the college premises. So these are all the members considered under the monitoring committee

ANTIRAGGING SQUAD COMMITTEE:

S.No	Name of the person	Designation	Phonenumber
1	Mrs. V.Sujatha	Chair-person	7729999174
2	Ms.Vasanthakumari.C	Member	9959789965
3	MrsP.Anusha	Member	7780461506
4	Ms.R.Sumithra	Member	8008755604
5	Mrs.M.Lakshmi Devi	Member	703911398


PRINCIPAL
Principal

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Minutes of Meeting

12.07.2020

Minutes of the Anti -Ragging Committee held on 12.07.2020, at 10.00A.m., in seminar hall of the college. The meeting was chaired by Mrs.V.SujathaAnti Ragging Committee

Ragging is strictly prohibited in this institution as per Government order. The following items were discussed during the meeting:

- Formation of Anti-ragging committee inclusive of police personal, parent respectives and student representatives.
- Attending District Level Anti-Ragging Committee meetings
- Action to be taken to curb ragging in the campus and hostels
- Creating awareness among students about punishment for ragging
- Sending reports instantaneously to state monitoring cell within 24 hours if there is ragging
- Facilitating students to contact committee members by providing them with the Tollfree Mobile number, Counselling Cell, Student Mentoring team and counselling psychologist
- As per Government rule online Anti-ragging affidavit to be filled in by students with undertaking from parents
- Students counselling cell isfunctioning in thecollege. Mentoring ofstudents is also followed in the institution.

V. Sujatha
PRINCIPAL

Principal
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22.08.2020

ANTISEXUAL HARASSMENT COMMITTEE REPORT:-

As per the guidelines, Anti-sexual Harassment committee members has been informed for monitoring the students in the Colleges, Hostel, Mess and etc., in the college premises throughout the year. Till now there is no cases reported and issues have been aroused regarding the sexual Harassment in our nursing college.

PRINCIPAL

Principal

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Minutes of Meeting

22.08.2020

Minutes of the Anti -Sexual Harassment Committee was held on 22.08.2020, at 10.00Am., in seminar hall of the college. The meeting was chaired by Mrs.V.SujathaAnti Sexual Harassment Committee

S.No	Name	Designation
1	Mrs.V.Sujatha	Principal
2	Mrs.P.Anusha	Assistant Professor
3	Mrs.B.Madhuravani	Assistant Professor
4	Mrs.Vasantha.C	Assistant Professor
5	Mrs.S.Sujitha	Assistant Professor
6	Mrs.S. Manjula	Tutor
7	Ms. Ishrat Katoon	Student Member

At the outset, the chairman welcomed all the members and she briefly highlighted the scope and objectives of the meeting. The following decisions were taken:

The committee reviewed the vigilance system for monitoring the movement for the students specially the new comers. The committee also discussed on the awareness program about the issues comes under sexual harassment, and also suggested to prepare a handbook for reference purpose.

As there was no other items for discussion the meeting ending with vote of thanks.


PRINCIPAL

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By-laws for Grievances Committee:

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GRIEVANCE COMMITTEE

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Minutes of Meeting

Date: 15.11.2019

Minutes of the Grievance Redressal committee held on Thursday 15.11.2019, at 3.00pm., in seminar hall of the college. The meeting was chaired by Mrs.V.Sujatha convener Grievance Redressal committee.

Following Members attended Meeting:

S.No	Name	Designation
1	Mrs.V.Sujatha	Principal
2	Mrs.P.Anusha	Assistant Professor
3	Mrs.B.Madhuravani	Assistant Professor
4	Mrs.Vasantha.C	Assistant Professor
5	Mrs.S.Sujitha	Assistant Professor
6	Mrs.S. Manjula	Tutor
7	Ms. Ishrat Katoon	Student Member

Item-I

The students are requested to provide additional book issues and extension of library timings.

Action taken: (As per the recommendation of the Principal)

The committee was recommended to the principal, to arrange the additional books issued to students and extended library timings from 5.30 to 6.00 pm.

Item -II

The students are represented to request to arrange of Hospital visits(Students Health Issues)

Action taken: (As per the recommended of the Principal)

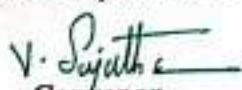
The committee was recommended to the principal to arrange the Hospital Visit Timings to the Students from 9.00 am to 11.00am Everyday

Item -III

The students are requested to provide Wi-Fi facility in the campus.

Action taken: The committee recommended to Mr.Murali Computer operator to provide Wi-Fi facility in the campus to the students .

Copy to Members present


Convener
(Grievance Redressal cell)
Principal
Sri Venkateswara College of Nursing
R.V.S. Nagar, Tirupathi Road,
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